

Standards of Quality for Family Strengthening & Support
Member Network Standards Training & Implementation Agreement

Roles*	Description
Network Leaders	Responsible for the oversight and coordination of the Member Network.
Network Training Coordinators	Responsible for training logistics, such as scheduling, registration, and materials.
Level One Certified Trainers	Certified Trainers who have successfully conducted less than 4 trainings.
Level Two Certified Trainers	Certified Trainers that have successfully conducted 4 trainings.

*These are not all mutually exclusive

The _____ (network name) agrees to the following:

Standards Training Coordination

- Network Training Coordinator(s) will participate in Annual Standards Coordination Meeting (offered once a year, with three session options).
- Provide the Standards Certification Training exclusively within the Network’s geographic area/state.
- Coordinate and prepare for trainings with 2-3 Trained Trainers and the NFSN.
- Notify the NFSN of future Standards Trainings via the [Upcoming Training form](#) **no later than three weeks in advance of the training dates. Failure to do so will risk certificates not being issued for Training participants.**
- Purchase a [Standards Training Kit](#) if conducting in-person Certification Trainings.
- Ensure that all Standards Certification Trainings adhere to the Trainer’s Manual and [Standards Tech & Training Support Training](#) materials provided as written to ensure consistency of, and fidelity to, training.
- Charge no more than \$150 per training participant (including registration and all materials).
- Collect and provide training data as required for reporting purposes; (e.g., attendance, section reflection highlights).

Standards Trainer Support

- Ensure that each Network Trainer completes the Trainer Agreement
- Pay \$150 annual Trainer Renewal per Trainer
- Ensure that one or more Trainers/Network representatives participate in the biennial [Together for Families Conference](#), with the next Conference being October 22-24, 2024.
- Work with Network Trainers to ensure that they are on track to maintain their certification.
- Share training insights and experiences with other Networks.
- Work with the NFSN to troubleshoot issues that may arise.

Standards Implementation

- Network Leaders will participate in an Individual Network Check-in with the NFSN Senior Manager annually to discuss Network Standards Implementation. For 2023, this meeting will take place by October 31.
- Develop a Network Standards implementation plan to support the implementation of the Standards beyond the Standards Certification Training.



Please indicate below the **Network Leader(s)** who should participate in the annual Standards Individual Network Check-in:

Name: _____ Email Address: _____
Name: _____ Email Address: _____

Please indicate below the **Training Coordinator(s)** who should participate in the annual Standards Coordination Meeting:

Name: _____ Email Address: _____
Name: _____ Email Address: _____

By signing this Agreement, the **Network Representative** agrees to support it in its entirety.

Signature: _____ Date: _____

Name: _____

Network: _____

Telephone: _____ E-mail: _____